

<b>Center Name:</b> LouAnn Murray		<b>Address:</b> 367 Timor Rd SE Rio Rancho, NM 87124			<b>Phone:</b> (505)892-1184		
<b>License Number:</b> 55521	<b>Issue Date:</b> 04/3/2017	<b>Expiration Date:</b> 04/2/2018	<b>Type:</b> 2 Star Group Child Care Home		<b>Status:</b> Licensed		
<b>Capacity</b>				<b>Census</b>			
Over Age 2:	8	Under Age 2:	4	Night Care:	0	Playground:	0
				Over 2:	5	Under 2:	1
<b>Days and Hours of Operation</b>							
	<u>Monday</u>	<u>Tuesday</u>	<u>Wednesday</u>	<u>Thursday</u>	<u>Friday</u>	<u>Saturday</u>	<u>Sunday</u>
Opening Times:	06:00 AM	06:00 AM	06:00 AM	06:00 AM	06:00 AM	Closed	Closed
Closing Times:	06:30 PM	06:30 PM	06:30 PM	06:30 PM	06:30 PM		
<b># of Classrooms:</b> 1	<b>Purpose:</b> Semi-Annual		<b>Date:</b> 08/23/2017		<b>Time:</b> 11:00 AM		
<b>Comments</b>							

A SURVEY OF YOUR FACILITY HAS BEEN MADE AND YOU ARE NOTIFIED OF NON-COMPLIANCE OF THE REGULATIONS AS NOTED BELOW:

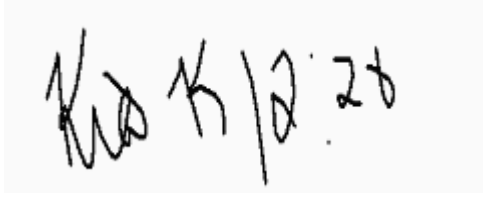
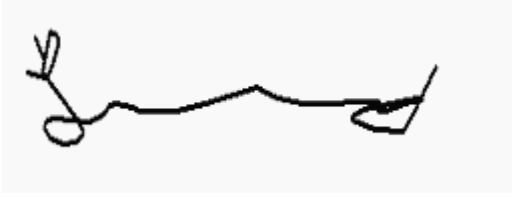
Licensure	
<b>8.16.2.31 A LICENSING REQUIREMENTS</b>	Not Inspected
<b>8.16.2.31 B CAPACITY OF A HOME</b>	Not Inspected
<b>8.16.2.31 C INCIDENT REPORTING REQUIREMENTS</b>	Not Inspected
Administrative Requirements	
<b>8.16.2.32 A ADMINISTRATIVE RECORDS</b>	Compliance
<b>8.16.2.32 B MISSION, PHILOSOPHY AND CURRICULUM STATEMENT</b>	Not Inspected
<b>8.16.2.32 C PARENT HANDBOOK</b>	Not Inspected
<b>8.16.2.32 D CHILDREN'S RECORDS</b>  <u><b>Deficiencies</b></u> Of the 4 children's records reviewed, 1 is/are missing a list of people authorized to pick up the child and an authorization form signed by the parent or guardian. See Children's Records 8.16.2.32 form for the child(ren) with missing information and/or authorization.  <b>Regulation:</b> 8.16.2.32D(1)(c)  <u><b>Corrective Action Plan</b></u> The home will review a child's record to ensure complete information has been obtained before a child is admitted.  <b>Date to be Completed:</b> 09/23/2017  <u><b>Deficiencies</b></u> Of the 4 children's records reviewed, 1 is/are missing information on allergies or medical conditions. See Children's Records 8.16.2.32 form for the child(ren) with missing information.  <b>Regulation:</b> 8.16.2.32 D(2)(a)  <u><b>Corrective Action Plan</b></u> The home will review a child's record to ensure complete information has been obtained before a child is admitted.  <b>Date to be Completed:</b> 09/23/2017	Non-compliance

<b>Center Name:</b> LouAnn Murray	<b>License Number:</b> 55521	<b>Date:</b> 08/23/2017
<b>Administrative Requirements</b>		
<p><b>Deficiencies</b> Of the r children's records reviewed, 1 is/are missing the name and t<b>elephone number</b> of a physician or emergency medical center authorized by a parent or guardian to contact in case of illness or emergency. See Children's Records 8.16.2.32 form for the child(ren) with missing information. <b>Regulation:</b> 8.16.2.32D(2)(c)</p> <p><b>Corrective Action Plan</b> The home will review a child's record to ensure complete information has been obtained before a child is admitted. <b>Date to be Completed:</b> 09/23/2017</p>		
<b>8.16.2.32 E PERSONNEL RECORDS</b>		Compliance
<b>8.16.2.32 F PERSONNEL HANDBOOK</b>		Not Inspected
<b>Personnel &amp; Staffing</b>		
<b>8.16.2.33 A PERSONNEL AND STAFFING REQUIREMENTS</b>		Compliance
<p><b>8.16.2.33 B STAFF QUALIFICATIONS AND TRAINING</b></p> <p><b>Deficiencies</b> The home failed to keep a training log on file with clock hours; competency area; source of training for 2 out of 2 staff. See Staff Records 8.16.2.32 form for staff who are missing a complete training log. <b>Regulation:</b> 8.16.2.33B(2)</p> <p><b>Corrective Action Plan</b> A training log will be completed for each staff that includes the employee 's name, date of hire, and position, date of training, clock hours, competency area, source of training, and training certificates. Home provider will record all trainings onto log. <b>Date to be Completed:</b> 09/16/2017</p>		Non-compliance
<b>Services &amp; Care of Children</b>		
<b>8.16.2.34 A GUIDANCE</b>		Compliance
<b>8.16.2.34 B NAPS OR REST PERIOD</b>		Compliance
<b>8.16.2.34 C ADDITIONAL REQUIREMENTS FOR INFANTS AND TODDLERS</b>		Compliance
<b>8.16.2.34 D DIAPERING AND TOILETING</b>		Compliance
<b>8.16.2.34 E ADDITIONAL REQUIREMENTS FOR CHILDREN WITH SPECIAL NEEDS</b>		Compliance
<b>8.16.2.34 F NIGHT CARE</b>		N/A
<b>8.16.2.34 G PHYSICAL ENVIRONMENT</b>		Not Inspected
<b>8.16.2.34 H SOCIAL-EMOTIONAL RESPONSIVE ENVIRONMENT</b>		Compliance
<b>8.16.2.34 I EQUIPMENT AND PROGRAM</b>		Compliance
<b>8.16.2.34 J OUTDOOR PLAY</b>		Compliance
<b>8.16.2.34 K SWIMMING, WADING AND WATER</b>		Not Inspected
<b>8.16.2.34 L FIELD TRIPS</b>		Not Inspected
<b>Food Service</b>		
<b>8.16.2.35 B MEALS AND SNACKS</b>		Compliance

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<b>Food Service</b>		
<b>8.16.2.35 C MENUS</b> <u><b>Deficiencies</b></u> Weekly menus are not dated and posted in an area easily visible to parents ; posted at least one week in advance. <b>Regulation:</b> 8.16.2.35C(1) <u><b>Corrective Action Plan</b></u> A dated weekly menu will be posted in an area visible to parents . Menus shall be posted at least one week in advance, in a conspicuous place, for review by parents, educators and children. <b>Date to be Completed:</b> 09/23/2017	Non-compliance	
<b>8.16.2.35 D KITCHENS</b>	Compliance	
<b>8.16.2.35 E MEAL TIMES</b>	Compliance	
<b>Health &amp; Safety Requirements</b>		
<b>8.16.2.36 A HYGIENE</b>	Compliance	
<b>8.16.2.36 B FIRST AID REQUIREMENTS</b>	Not Inspected	
<b>8.16.2.36 C MEDICATION</b>	Not Inspected	
<b>8.16.2.36 D ILLNESS AND NOTIFIABLE DISEASES</b>	Compliance	
<b>8.16.2.37 A-G TRANSPORTATION REQUIREMENTS FOR HOMES</b>	Not Inspected	
<b>Buildings, Grounds &amp; Safety</b>		
<b>8.16.2.38 A HOUSEKEEPING</b>	Compliance	
<b>8.16.2.38 B PEST CONTROL</b>	Compliance	
<b>8.16.2.38 C MECHANICAL SYSTEMS</b>	Compliance	
<b>8.16.2.38 D LIGHTING, LIGHTING FIXTURES AND ELECTRICAL</b>	Compliance	
<b>8.16.2.38 E EXITS</b>	Compliance	
<b>8.16.2.38 F TOILET AND BATHING FACILITIES</b>	Compliance	
<b>8.16.2.38 G SAFETY COMPLIANCE</b> <u><b>Deficiencies</b></u> The home failed to conduct a fire drill for the month(s) of May; June; July 2017. <b>Regulation:</b> 8.16.2.38G(3) <u><b>Corrective Action Plan</b></u> A monthly fire drill will be held and recorded . Provider misunderstood new regulation and will be sure to conduct monthly fire drills. <b>Date to be Completed:</b> 09/23/2017	Non-compliance	
<b>8.16.2.38 H SMOKING, FIREARMS, ALCOHOLIC BEVERAGES, ILLEGAL DRUGS AND CONTROLLED SUBSTANCES</b>	Compliance	
<b>8.16.2.38 I PETS</b>	Compliance	

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**Please note: Per CYFD regulation NMAC 8.16.2, failure to comply with the corrective action plans as noted above, may result in further action taken against the licensee.**

	08/23/2017		08/23/2017
Surveyor:Kia Kennedy	Date	Facility Rep:LouAnn Murray	Date